

Inspection Date:  
 Building:  
 Room:  
 Inspected By:

<b>Total Score:</b> ___ / 27
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Line Item	3 - Excellent	2 - Acceptable	1 - Poor
<b>Floors</b>	Cleaned to a shine or freshly vacuumed. No debris.	Surface clean, but with light buildup or spots that require deeper cleaning.	Obvious debris, buildup, scuffs, or dust. Corners not cleaned.
<b>Baseboards</b>	Clean with no dust or buildup.	No spills or need for spot cleaning, but dusty.	Dingy, with buildup, spills, or thick dust.
<b>Light Fixtures</b>	Clean, dust-free, and working. No fingerprints on light switches.	Some dust upon close inspection.	Dust or bugs not cleaned out, or lights burned out
<b>Windows</b>	Clean and streak-free.	Clean, but with some smudges or fingerprints.	Build-up of dirt, smudging, or fingerprints.
<b>Walls</b>	No dust, dirt, or need for spot cleaning.	Some dust or need for spot cleaning up close.	Obvious marks, cleanable scuffs, or dust/cobwebs.
<b>Doors</b>	Freshly cleaned, with shining knobs and no buildup in door jambs.	Freshly cleaned, with shining knobs but some buildup in door jambs or crevices.	Obvious buildup on surface of door and doorknob.
<b>Tables</b>	Wiped down and free of smudges.	Wiped down, but could be cleaner with more scrubbing.	Not clean, with obvious debris or spills.
<b>Other horizontal surfaces</b>	Clean, tidy, and dusted.	Some dust or minor debris, but clean.	Obvious debris, dust, and fingerprints.
<b>Trash</b>	Freshly changed with only recent trash. Clean exterior. No smells.	Trash was emptied, but the can has spots or spills that could be cleaned. No smells.	Trash overflowing, or the can has a bad smell or spills.

**Notes and immediate action items:**

Signature: \_\_\_\_\_



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