

Hallway Cleaning Inspection Form

This is an example of a hallway cleaning inspection form, which you can modify for the facility or your team’s responsibilities.

Location: _____ Date and time: _____

Inspector: _____ Signature: _____

Item	Description	Rating	
Walls	Free of dust and scuffs	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Switchplates, outlets, and handrails	Clean, with no fingerprints or oily residue	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Doors	Free of dust and marks, with knobs clean	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Baseboards	No build-up of dust or scuffs	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Flooring	No dirt, stains, visible debris, or build-up in corners	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Mats	Clean and properly placed	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Lighting	Dusted, with working bulbs	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Ceiling	Free of spots, stains, and dust	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Safety and signage	Clear of dust and marks	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Trash and recycling	Emptied, with the outside of the cans spot-cleaned	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail

Overall notes