

Lab & Science Cleaning Checklist

This cleaning template provides an example of what a professional lab and science cleaning checklist might look like for a team that offers some add-on custodial services.

Location: _____

Date and time: _____

Custodian: _____

Signature: _____

Personal protective equipment (PPE)

☐ New pair of nitrile gloves

Lighting

- ☐ Remove dust and insects from lights
- ☐ Re-lamp if needed

Floors

- ☐ Sweep
- ☐ Dry mop
- ☐ Spot clean
- ☐ Dust baseboards

Sink area

- ☐ Refill hand soap
- ☐ Refill paper towels
- ☐ Sanitize sink and faucet handles
- ☐ Clean touchpoints on dispensers

Surfaces

- ☐ Wipe down lab tables
- ☐ Disinfect counters
- ☐ Dust vents
- ☐ Sanitize doorknobs
- ☐ Wipe down cabinet doors

Trash (non-hazardous)

- ☐ Empty trash
- ☐ Replace liner
- ☐ Spot clean bin

Overall notes